



## **FITZROY JUNIOR FOOTBALL CLUB**

### **2019 SAFETY & WELLBEING PORTFOLIO**

#### **Mission statement:**

- Fitzroy Junior Football Club will always hold **Fairness** and **Sportsmanship** above on field success. The **Safety** and **Wellbeing** of our players is paramount to our culture.

#### **Objectives: Safety and Wellbeing Officer**

- Ensure that the Club is a Child Safe environment, and the Club and it's members abide by the law, league rules, and best practice to protect all children and volunteers in our care.
- Ensure Club Volunteers are compliant with qualifications and certifications related to first-aid and WWCC. This is currently administered using Everproof.
- Make recommendations to Committee regarding policy, practice, training and education, aimed at improving safety and wellbeing of all members. Coordinate the implementation of approved initiatives.
- Regularly review Club policies to ensure they are current, compliant, and communicated.
- Provide support to the Executive and Committee members to ensure the efficient operation of the Club

#### **Responsibilities: Safety and Wellbeing Officer**

- Support the Child Safety Officer by providing current information regarding Child Safe Standards, and support in the event of a report.
- Ensure that Committee personnel and all Club Members are familiar with child safe practices, and abide by Child Safety Codes of Conduct
- Coordinate Training courses for all Trainers to ensure they are appropriately qualified in first aid.
- Support the Head Trainer to ensure that team first aid kits are stocked, distributed, and maintained.
- Support the Head Trainer to ensure that Trainers receive current information to respond effectively to player injuries, particularly regarding concussion

- Support the Head Trainer to ensure the administration and monitoring of a player injury database.
- Coordinate preventative mental health sessions (SALT) for targeted player groups.
- Assist other Committee members in their duties as required
- Provide annual budget estimate, and monitor portfolio expenditure.
- Undertake tasks at the request of the President, Executive or General Committee

#### **Relationships**

- Reports to the President & Club Executive
- Supports and liaises with Head Trainer
- Supports and liaises with Child Safety Officer
- Liaise with League and AFL Vic. as

#### **Accountability**

- Responsible to the President and General Committee
- Provide a report on portfolio operations to the monthly Committee meeting
- Seek ratification from the appropriate Committee member/s prior to committing the Club to any financial expenditure or action.